

## CHICHESTER DISTRICT COUNCIL – ANNUAL PARTNERSHIPS REPORT 2016

<b>1. CHICHESTER IN PARTNERSHIP (CIP)</b>
<b>Partnership Description</b>
<p>CIP is an umbrella body, which brings together a wide range of organisations from the public, private, voluntary and community sectors within the district. Its original remit is to develop and deliver a Sustainable Community Strategy for the district.</p> <ul style="list-style-type: none"> <li>• Development &amp; Delivery of the Sustainable Community Strategy for Chichester District.</li> <li>• Being a network for local organisations.</li> <li>• Dissemination of information to partners to enable better-coordinated working.</li> <li>• The coordination, support and championing of local partnerships.</li> <li>• Developing projects across the partnerships to provide multi agency solutions to local issues.</li> <li>• Engaging elected members in partnership working.</li> <li>• Coordination of local community engagement.</li> </ul> <p>Priorities for the partnerships are as follows:</p> <ul style="list-style-type: none"> <li>• Reducing Worklessness,</li> <li>• Tackling Financial Exclusion</li> <li>• Targeted support for communities in need</li> <li>• Dementia Friendly Chichester</li> <li>• Family Intervention.(Think Family)</li> <li>• Helping those with Low level mental health needs</li> </ul>
<b>Planned Outcomes 2016/2017</b>
<ul style="list-style-type: none"> <li>• Through ChooseWork residents are supported in their personal development to move forward in their lives so they are less reliant on public services support.</li> <li>• Reduction in Employment Support Allowance figures</li> <li>• Increase the number of people in the district with qualifications</li> <li>• Number of children with increased work place skills</li> <li>• Future reduction in the number of NEETS</li> <li>• Less duplication of activity or services developing new projects in isolation and better quality activity delivered</li> <li>• A wide range of people working in front facing roles and coming into contact with members of the public who could potentially have dementia or be a Carer are skilled and have confidence to support them</li> <li>• A sustained programme of sponsorship and support 'in kind' is in place from local businesses and organisations.</li> <li>• People with Dementia and their Carers are engaged in evolving a sustained programme of activities.</li> <li>• A Dementia Festival planned for May 2016 during Dementia awareness week</li> <li>• Regular arts related activity in place for people with Dementia and their Carers.</li> <li>• Resource for partners to understand local services</li> <li>• No duplication of services</li> <li>• Coordination of services and improvement in support for those with low level mental health needs.</li> <li>• Reduced number of people in rent arrears</li> <li>• Increased number of people from Chichester are Credit union members</li> <li>• Frontline staff have greater knowledge of where to refer clients who need financial help</li> </ul>
<b>Chichester District Council resources</b>
<p>70% of Partnerships officer time          Desk space and management time of Work experience officers          £30,000 invested into the ChooseWork project          £25,000 from CDC grant pot for Community Works programme</p>

**Other resources**

£27,000 from DWP for extension Choose Work for a year.  
28 hours of senior officer time from partner organisations  
£25,000 from Chichester College in Community Works programme

**Reporting Lines**

CDC overview and scrutiny committee  
Wider LSP (AGM)

**CDC priority link**

- Promote economic development
- Supporting Vulnerable people and Communities
- Use resources effectively and efficiently

**Headline achievements 2015/16**

- The Partnership has been reviewed with all partners involved in the process, due to this we are currently in the process of drafting a new Community Strategy to take us into the future. (draft included as appendix 2) The new community strategy will be taken to the July meeting of Chichester District Council Cabinet for adoption.
- ChooseWork provided 68 work experience placements and helped over 313 people, this far exceeded the targets set of 50 work placements and 120 people engaged. The project has funding until March 2017 but will focus more on the holistic approach to helping people, as they will be focussing on the more difficult to reach clients.
- A "Tackling Financial Exclusion" strategy has been published and this will be actioned over the coming years. This strategy looks at how we can help people with debt problems and was written in partnership with other partner organisations.
- SelseyWorks now has a full time worker funded by the town Council and working from their building. They have been recognised by Department of Communities and Local Government as an "Our Place" neighbourhood and in conjunction with them will be developing a delivery plan.
- A Community Assessment tool has been developed and approved by the Core Group of the partnership. It has been piloted in Selsey working with the Selsey Community Groups and we now plan to use it in Chichester South.
- Dementia Arts festival was sponsored by the partnership, the event was very successful with over 200 participants and positive feedback. A second festival is happening in 2016 and is again sponsored by the partnership.
- We held a Showcase event in January 2015 in the Novium museum. This event was designed to show the work of partners and get them talking to each other. It was attended by over 100 people and lots of networking took place between partners. Feedback from the event was positive.

**Risk Assessment**

- Risk of partners such as West Sussex County Council not becoming fully engaged with projects, thus leading to failure.
- Internal reorganisation with partners can cause ramifications on partner relations.
- Lack of funding to complete projects.
- Lack of revenue funding for projects.

## 2. Chichester District Community Safety Partnership

### Partnership Description

A statutory requirement under the Crime and Disorder Act 1998 to form a strategic Partnership that brings together partners to have a coherent approach to community safety.

### Planned Outcomes 2015/2016

The Community Safety Partnership (CSP) has been in talks with partner organisations and the neighbouring CSP in Arun and they have agreed that in order to develop more joint working and reduce duplication that we will have 2 joint meetings of the CSPs a year. The joint priorities are:

- Child Sex Exploitation
- Serious Organised Crime
- Mental Health
- Street Community

The key outcomes for the Chichester CSP are:

Review the progress of the pilot "it's a Rapp" taking place in Bourne CC and support the identification of other schools to be targeted for the Project.

Identify top 10 persons generating reports of ASB via Police, instigate problem solving analysis, visit and target hardening action to reduce / remove from the list or reduce collective volume of top 10 – reviewed monthly by JAG.

To work with at least 10 families per annum who meet Think Family phase two criteria

Reduction in crime and ASB reported in the identified areas. Increased confidence and facilities as measured by the community development assessment tool.

Raise awareness around human trafficking and child sexual exploitation. Fulfil our statutory duty to inform the Home office of any suspected victims of modern slavery.

Reduce the numbers of victims of scams and other online crimes

Reduce the numbers of killed and seriously injured on our roads

Reduction in older drivers over 60 involved in accidents

Reduction of the number of pedal cyclists killed or injured on our roads

Reduction in collisions relating to speeding drivers

### Chichester District Council resources

90 hours officer time

### Other resources

£42,295 – police crime commissioner

Officer time from partner organisations

### Reporting Lines

Chichester in Partnership & CDC Overview and Scrutiny Committee

### CDC priority link

- Supporting Vulnerable people and Communities
- Use resources effectively and efficiently

### Headline achievements 2015/16

#### General

A very positive year which has seen continued reductions in crime and ASB. The Joint Action Group (JAG) has been proactive and has 3 key multi-agency working groups dealing with Child Sexual Exploitation (CSE), Road safety and Hate crime. Partnerships have been strengthened and there have been some very simple but effective crime prevention initiatives developed. The following report explores the various strands of work in more detail.

#### JAG (Joint Action Group)

##### ASB/Crime-

ASB continues to involve neighbour disputes with general nuisance behaviour especially amongst young people reducing. The change in legislation has had little impact so far, we have had no community trigger activations suggesting complainants are satisfied with the handling of their cases.

Burglary dwelling reduced by 3 and burglary other than dwelling reduced by 36 over the rolling year keeping the numbers low and well below the target of 225 and 570 respectively. We will reduce the targets in the revised CSP business plan 2016/17

Theft of vehicles has also reduced by 6 but theft from increased in quarter 3 by 41 but was related to one individual who has been detained. Numbers still remain low.

Theft of pedal cycles has remained a similar figure through the year and meets the target of not increasing over the rolling year.

Consideration of including Public Place Violent Crime (PPVC) in next year's plan as numbers of offences have increased and this is not solely due to a change in recording practise.

A particularly good piece of work was the development of a security audit checklist developed by myself and PCSO Jason Lemm for construction sites following a spate of construction site thefts.

The checklist has been included in the CDC Charter for new developments to ensure security arrangements are considered when any new development is agreed.

#### **CSE –**

The working group has continued working to the action plan and awareness raising has been done by promoting Sussex Police Operation Kite by placing stickers in public places i.e. GP surgeries. Training with Barnardos has continued for taxi drivers, night time economy staff and internal CDC staff. We have been waiting for the WSCC communications plan which has stalled but is planned to be launched in March 2016 so we can disseminate across the district. Our safeguarding Policy has been adjusted to include CSE as an issue and the indicators to be aware of. Community Wardens have regular contact with the children's homes in Selsey and Witterings and know the children that may be at risk. Chelsea's Choice a hard hitting theatre production re relationship abuse has been delivered in nearly all secondary schools in the district. CDC members have signed cards pledging their stand against CSE. Discussions have recently been had with Stagecoach and they are keen to work with us across the safeguarding agenda including CSE so an action plan is currently being developed.

#### **KSI- (Killed and Seriously Injured)**

The working group which includes Sussex Police, WSCC and West Sussex Fire and Rescue Service (WSFRS) has discussed the best way to reduce casualties on the districts roads.

Numbers of fatal road collisions are relatively low in the district despite its rural nature and having one of the "most dangerous roads in the country" in the A286 ! It was decided to concentrate on older drivers as they accounted for the majority of the collisions involving fatalities and serious injuries. WSFRS arranged with the AA 50 free hours of driving tuition targeted at drivers aged over 65. An event was held at Brick Kiln Nursery on a day when pensioners get discount (to capture as many people as possible) where Officers from WSFRS and Community Wardens spoke to customers and asked them how confident they were driving these days and whether they would be interested in some time with a qualified driving instructor. Unsurprisingly it was mainly women who accepted the offer and so far over 25 of the hours have been used and there are plans for another event in the spring to offer the remaining hours. We also supported the "Drink or Drive" campaign at Christmas.

#### **Community Tensions / PREVENT**

Tensions monitoring continues and community complaints regarding students have significantly reduced, we have continued our good relationship with the University and ensure any complaints are dealt with quickly and effectively. Neighbour disputes remain the most significant community tension and again these are managed well in a multi-agency way. Gypsy Traveller incursions have reduced and those that did occur were swiftly advised to go to the transit site or move on. Despite community fears the transit site has generated few issues and the complaints have been low level. Regular meetings with the chair of the Parish Council have ensured good communication links and a quick response to rumours which were unfounded.

The PREVENT duty became law on July 1<sup>st</sup> and as a Local Authority we must pay "due regard to the need to prevent people from being drawn into terrorism" we are still at the raising awareness stage and there are a number of internal and external training opportunities planned for the coming year. I have delivered training to Stonepillow staff as their client group are particularly vulnerable to radicalisation due to their specific needs and often reliance on alcohol. I have also supported Insp Peter Dommett in delivering training to primary and secondary school staff in Southbourne. Recruitment to ISIS is less prevalent in this area than the extreme far right but having the College and University in the City does raise the potential risk and there is work planned jointly with Arun CSP to deliver training at these venues.

#### **Hate Crime**

In October we set up a multi- agency Hate crime working group specifically to look at developing a

campaign to raise awareness of hate crime as the JAG had identified it as an area which needed better public advertising as it was felt it was under reported. The campaign started in earnest on the 27<sup>th</sup> January 2016 to coincide with Holocaust Memorial Day which linked the atrocities of the past with the ignorance and bigotry which still exists today. The strap line “Don’t Stand By” encourages victims and witnesses to report hate crime in confidence. The campaign on social media will continue throughout the year linking in with national campaigns starting with Lesbian, Gay, Transgender (LGBT) abuse in February.

### **Think Family**

#### **Keyworker**

Phase two of Think Family has seen a reduction in the target number of families worked with to at least 10 over the year. This reflects the complexity of referrals which are now level 3 /4 as opposed to level 2. Social Care continue to pick up the most serious cases at level 4. Our keyworker has worked with 7 families so far this year so may be a couple of families short of the target due to having some time off sick at the end of 2015. Families have been supported back into work and education. Behaviour of children has improved and family breakdown has been avoided. We are looking to host the post with support from WSCC until 2020.

#### **Neighbourhoods**

This year has seen a concentration of effort in Chichester East and getting the foundations right to sustain the changes and work being undertaken. The Swanfield youth centre has moved on and funding has been sourced to enable the works to start the conversion. We gave £5,000 from the Neighbourhoods funding from WSCC to support the project. There have been improvements on the Green in Swanfield and an area previously used by young people to perpetrate ASB has been transformed into a community garden which has been maintained by students from St Anthony’s school. The plans for a community hub in Charles Avenue stalled earlier in the year but have been revived with a number of resident engagement days and the identification of a couple of community members willing to move this forward and Affinity Sutton agreeing to support. We will be making a financial contribution from the neighbourhoods fund once costs are finalised. An environmental audit has taken place and will further support facilitating the changes needed in the area to make it a safer and more pleasant place to live and also ensure residents are more resilient and able to do things for themselves. Ideas into action has been delivered into all primary schools in Think Family Neighbourhoods and outcomes have been new play equipment in Tangmere recreation park, tree planting in Florence Park and a trip with an elderly group of residents from Tangmere for afternoon tea. The opportunity for young people to be involved in the democratic process and understand how they can be empowered to make change in the area they live cannot be underestimated. WSCC have confirmed there is funding for the neighbourhoods work going forward until 2020 and we will continue to work in Chichester East in the coming year but will shift focus to begin work in earnest in Chichester South.

#### **Public Confidence and Reassurance**

The CSP has made better use of social media in promoting the work it is doing and ensuring the public are made aware of key campaigns and activity. There have been media releases around Think Family Neighbourhoods work, Ideas into Action, CSE pledge and our Hate crime campaign. We share communications with other partners so they can put them on their social media sites and we do the same for their campaigns. Regular input on the Members bulletin board ensures Members are kept up to date. We have just finished our public consultation and should have the results share shortly.

#### **Risk Assessment**

- Loss of funding through Police crime Commissioner decision
- Lack of engagement by partners into delivery of projects
- Public pressure on partnership to take action over issues they have no funding for.

### 3. MANHOOD PENINSULA PARTNERSHIP

#### Partnership Description

The MPP was formed over 14 years ago as a standing forum for local strategic issues. This multi-agency and community group has initiated and facilitated many initiatives in recent years by attracting funding to the area from the EU, DEFRA, RSPB and other sources. These include: land drainage studies, Medmerry coastal realignment, a Destination Management Plan and various tourism and economic initiatives in line with the Integrated Coastal Zone Management strategy. The MPP has achieved national and international recognition.

Its aims are to raise the profile of environmental, social and economic challenges facing the Peninsula, seeking solutions by collaborative working and undertaking key projects to promote inter-sectoral integration through improved understanding between stakeholders.

The Partnership is a low cost way for CDC to act as an exemplar for localism and community engagement. The contribution is £5,000 a year and the "hosting" of the MPP Project Officer post. The partnership reinforces the District Council commitment to coastal adaptation and the protection of the Peninsula's special environment to enhance community viability and the economy.

#### Planned Outcomes 2016/2017

##### Selsey Haven

There are two phases to work on Selsey Haven for 2016/17:

Phase 1 – Key Issues Technical study. Having reached the conclusions stated in the initial pre-feasibility study produced in Jan 2016, there is now a need to examine key issues, particularly where there is a degree of uncertainty. There are eight issues to be considered, including a review of beach by-passing by Natural England and a preliminary business case for the development, construction and operation of the harbour in order to determine its optimum size and capacity

Phase 2 – Socio-economic study. There are a number of expected socio-economic benefits associated with the successful development of Selsey Haven. The research methodology for the study is likely to contain the following phases:

- Assessment of current business capacity linked to the existing tourism and fisheries sectors
- Evaluation of the existing tourism offer
- Identification of opportunities for new business development
- Business Attitudes towards the formation of a cluster

Funding is being sought for the two studies above. It is unlikely that feasibility studies will be funded by any currently available grants.

##### Peninsula Surface Water Issues and Solutions Group (SWISH)

The SWISH group is a sub-group of the existing Manhood Peninsula Partnership (MPP). The group was set up to deliver practical elements of the Manhood Peninsula Surface Water Management Plan 2015. Southern Water, Environment Agency, Local Flood Action Groups and flood/drainage engineers from WSCC and CDC are members.

SWISH complements the CDC led strategic group, Manhood Peninsula Drainage Partnership.

##### Green Links Across the Manhood (GLAM)

Development of green links to support sustainable transport accessing key conurbations and other areas of the Manhood e.g. tourist attractions such as the harbours, thereby reducing congestion, offering tourist opportunities and improve travel times.

##### Standing Conference

Ensure sustainable development of the peninsula for the benefit of future generations and consider long-term issues through improved coordination, communication and understanding between those involved in the Manhood Peninsula and by providing a platform for dialogue between the agencies and local communities enabling integration of strategic issues as per the MPP Terms of Reference.

**Chichester District Council resources**

£5000 contribution to fund the part time MPP Project Officer. The Project Officer is leading the Selsey Haven sub group and also coordinates and administers the other MPP planned objectives outlined above. The MPP work supports the work of the Economic Development team in particular the support for the fishing industry in Selsey through the Selsey Haven Project.

**Other resources**

The MPP's other funding partners are West Sussex County Council (WSCC) £5,000 per annum and the Environment Agency (EA) £3,500 per annum (ends March 2018), Parish Council funding from the Parish Precept, £6,386.

WSCC has confirmed funding for 2016/17 and has cited the value of being able to liaise with community representatives first hand, and that Operation Watershed, parish surface water management plans and work to improve local resilience to flooding have all benefited from MPP membership.

**Reporting Lines**

Project Officer currently reports to the Environment Manager in Housing and Environment Services, however she works in close association with Economic Development Team.

**CDC priority link**

Use resources effectively and efficiently  
Protect and maintain our natural and built environments.

**Headline achievements 2015/16**

The key outcomes from 2015/16 are as follows;

**Coastal Community Teams Funding**

In a successful demonstration of partnership working, MPP partners were awarded £10,000 by the Department of Communities & Local Government. This enabled them to establish one of the 116 new Coastal Community Teams created nationally in 2015. Chichester District Council's Economic Development Department in association with Selsey Town Council and other members of the Manhood Peninsula Partnership, worked hard to secure the funding. The new local team, called the Peninsula Coastal Economy Team, is affiliated to the Manhood Peninsula Partnership and includes local councils, parishes and businesses.

The award of £10,000 partially funded two projects in Selsey and East Wittering & Bracklesham that were identified as priorities. There is also an economic plan for the area, which was the compulsory element of the scheme to be completed by all grant recipients. The projects were completed following the receipt of additional funding provided by Chichester District Council.

Peninsula Coastal Economy Team Projects:

- Coastal Economic Plan.
- Selsey Harbour (Selsey Haven) Preliminary Consultation Document: a technical investigation into the feasibility, costs and environmental implications of constructing a small harbour or haven for Selsey that will ultimately generate economic opportunities for the town.
- Demographics Report: a report on demographics and employment development in Selsey and East Wittering & Bracklesham. The research and recommendations will benefit local businesses including those involved with tourism, and will investigate the following issues:
  - The quality of employment opportunities, education & training locally.
  - The impacts of seasonality and how this links to issues creating barriers to work such as transport, childcare, accessibility of the workplace and skills.

**Green Links Across the Manhood (GLAM)**

Development of green links to support sustainable transport accessing key conurbations and other areas of the Manhood e.g. tourist attractions such as the harbours, thereby reducing congestion, offering tourist opportunities and improve travel times.

**Network Events**

Support business growth through the integration of the economic and environmental benefits of

the uniqueness of the Manhood and the realignment and increase the potential for inward investment into the area by organising the Sea and Salad Fair on Sunday 23<sup>rd</sup> Aug 2015. The event took place as part of a wider weekend of events run by Selsey Town Council as part of the Selsey Festival. The Sea & Salad Fair has now been adopted by Selsey Town Council as an integral part of the Selsey Festival, and they will run it in future.

**Standing Conference**

Ensure sustainable development of the peninsula for the benefit of future generations and consider long-term issues through improved coordination, communication and understanding between those involved in the Manhood Peninsula and by providing a platform for dialogue between the agencies and local communities enabling integration of strategic issues as per the MPP Terms of Reference. **GLAM Project** – Green Links across the Manhood, sustainable transport opportunities between main towns across the Peninsula.

**Standing Conference** - Facilitated 4 partnership meetings to ensure joined up working on issues key to the Peninsula.

**Risk Assessment**

Future plans dependent on funding opportunities and successful funding applications.  
Community inspired partnership – withdrawal from the partnership could have a detrimental impact on community relations



#### 4. Coastal West Sussex and Greater Brighton Strategic Planning Board

##### Partnership Description

Local authorities are required by law through the Duty to Co-operate to '*engage constructively, actively and on an ongoing basis*' on planning matters that impact on more than one local planning area.

The Coastal West Sussex and Greater Brighton Strategic Planning Board is a grouping of local planning authorities within the coastal West Sussex area responsible for identifying cross boundary strategic planning issues and agreeing how these should be prioritised and managed. The Board operates on the basis of a memorandum of understanding agreed by the constituent authorities. The Board is an advisory body and so decisions on taking forward its work programme remain the responsibility of the individual local authorities.

##### Planned Outcomes 2016/2017

Increased likelihood that draft Local Plans prepared by the constituent local planning authorities will be found sound and can be adopted.

Consideration and planning of the production of Local Strategic Statement 3 to address the shortfall in meeting housing needs and deal with cross-border strategic planning matters.

##### Chichester District Council resources

Officer and member time to attend Board (and officer Group) meetings. Officer time to contribute to the work of the Board, in particular scoping of the evidence base for LSS3.

##### Other resources

Agreed shared funding costs to resource the Board's work programme where appropriate.

##### Reporting Lines

Cabinet Member for Housing and Planning and Head of Planning Services attend Board meetings  
Planning Policy, Conservation and Design Service Manager attends Officer Group meetings

##### CDC priority link

- Improve the provision of and access to suitable housing.
- Support our communities.
- Manage our built and natural environments.
- Improve and support the local economy.

##### Headline achievements 2015/16

The work of the Board has been used to help demonstrate compliance with the Duty to Co-operate on cross boundary strategic planning issues.

The refresh of the Local Strategic Statement to produce Local Strategic Statement 2 which is updated and takes in to account the increased membership of the board (Horsham and Mid Sussex District Councils). The development of a monitoring framework.

##### Risk Assessment

Risk of failing to agree on the amount and distribution of proposed development and infrastructure to facilitate it.

## 5. Solent Recreation Mitigation Partnership

### Partnership Description

The Solent is internationally important for its wildlife interest and there are various protective designations including three Special Protection Areas (SPAs). A substantial amount of house building is planned around the Solent and this could have potential impacts on the SPAs. One of which is increased recreational activity at the coast resulting from population increases associated with the new homes. Such disturbance reduces the birds' opportunities to feed, potentially resulting in a reduction in the bird population. In order to comply with the Habitat Regulations and ensure that potential harm to the integrity of the protected habitats is mitigated, Chichester District Council has entered in to a partnership with the other local planning authorities around the Solent to deliver a strategic mitigation package.

### Planned Outcomes 2016/2017

Residential development can continue to be granted planning permission and comply with the Habitat Regulations.

### Chichester District Council resources

Officer time to attend officer steering group and project board meetings.

### Other resources

The collection of £176 per dwelling granted planning permission within the zone of influence.

### Reporting Lines

Cabinet Member for Planning and Housing and the Planning Policy, Conservation and Design Service Manager to attend Partnership for Urban South Hampshire (PUSH) Planning and Infrastructure Panel meetings.

Planning Policy, Conservation and Design Service Manager to attend Solent Recreation Mitigation Partnership Project Board and Steering Group.

The Leader and Chief Executive (or their nominated substitutes) represent CDC at the PUSH Joint Committee.

Cabinet approves the Authority's Monitoring Report each year which will report on this issue.

### CDC priority link

Improve the provision of and access to housing.

Manage our built and natural environments.

### Headline achievements 2015/16

The key achievement in 2015/16 was the establishment of the Partnership's ranger team. The rangers - who began work in December 2015 - aim to encourage responsible visitor behaviour by helping visitors to better understand the over-wintering birds and their vulnerability to disturbance. The aim is that the rangers' friendly approach and visible presence in Partnership uniforms will encourage people not to disturb the birds (or allow their dogs to do that). The ranger team has also established links and liaison with other organisations' rangers and many local groups. A sound foundation has been established for next winter, when the Partnership aspires to have a larger ranger team.

To help identify appropriate and effective initiatives, the Partnership commissioned two pieces of consultancy work in 2015/16. The first - from a specialist in managing walkers with dogs - was a comprehensive review of initiatives which have been successfully deployed elsewhere. The second was market research to establish which initiatives would secure the desired behavioural change and would be broadly acceptable to the majority of dog walkers. The market research involved face-to-face interviews with dog walkers at the coast and an on-line survey.

Monitoring of the effectiveness of the mitigation measures is vital. To ensure robust monitoring and to avoid wasted expenditure on ill-judged survey work, a specialist consultancy was commissioned to provide advice on what to survey and where, and how to do that in the most economical way. The consultancy presented their advice in early 2016, which enabled the Partnership to draw up a monitoring programme for the next five years.

### Risk Assessment

Risk of challenge through appeals and lack of Inspector support.

Risk that harm to protected sites still occurs as mitigation insufficient.

## 6. Sussex Air Quality Partnership

### Partnership Description; what is its visions, and overall aims?

Sussex Air was set up in 2000, comprised of officers from all the Local Authorities in Sussex. The partnership has a set of terms of reference but is not a formally constituted body. The partnership meets every 2 months, works to an agreed agenda and is currently chaired by Chichester District Council. All partners currently pay an annual subscription of £4,500 to Sussex Air, which is used to pay for the services set out below.

#### Members of Sussex-air 2016/17:

Adur District Council, Arun District Council, Brighton and Hove City Council (BHCC), Chichester District Council, Crawley Borough Council, Eastbourne Borough Council, Hastings Borough Council, Horsham District Council, Lewes District Council (LDC), Mid Sussex District Council, Rother District Council, Wealden District Council, Worthing Borough Council, East Sussex County Council and West Sussex County Council.

**Associated (non-contributing) members:** University of Sussex University of Brighton, King's College London (ERG), The Environment Agency and Public Health England,

The aims of the partnership are to provide:

**1) A co-ordinated and quality assured air quality evidence base:** economies of scale are gained by procuring a single contract on behalf of all partners to collect, verify and ratify data from the air quality monitoring stations owned and/or operated by the partners. This enables partners to fulfil part of their statutory obligations under Local Air Quality Management (LAQM) and to determine whether air quality across Sussex is improving or getting worse, and without the data we would not be able to operate Air Alert.

**2) Technical support to partners:** to enable partners to meet their statutory obligations on Local Air Quality Management and to assess complex planning applications.

**3) Information & advice to the public:** to increase understanding of the causes of, and measures to improve, poor air quality ([www.sussex-air.net](http://www.sussex-air.net)) and to assist vulnerable residents to cope better with episodes of poor air quality ([www.airalert.info](http://www.airalert.info)) and/or cold weather ([www.coldalert.info](http://www.coldalert.info)). This supports various indicators in the Public Health Outcomes Framework including on fuel poverty (1.17) Fraction of mortality attributable to particulate air pollution (3.01) and excess winter deaths (4.15).

**4) A means to co-ordinate work on air quality:** to enable networking, the development of funding bids, knowledge sharing and to respond to relevant consultations, to ensure that the partnership achieves more than if each organisation were to work on its own.

### Planned Outcomes for the year ahead 2016/2017

**1) Evidence base:** the contract with ERG will continue to be managed to:

- provide quality assured data on local air quality;
- provide up-to-date information on air quality to the public on the Sussex Air website;
- enable the delivery of the Air Alert service to vulnerable residents. The contract is between Lewes District Council and ERG, however the partners are collectively responsible for the contract, which runs till May 2018.

**2) Technical support to partners:** the trial provision of technical support to partners by BHCC between January – March 2016 will be reviewed in April to ensure that partners are receiving the appropriate level and quality of support. This will inform any changes that may be required in the service, to be agreed with BHCC. The Sussex Air project officer will collate, co-ordinate and update the list of support that partners request, in advance of each Sussex Air meeting, and partners will agree a prioritised work programme for the following quarter. The process of revoking the Hastings AQMA should begin, and will demonstrate local success in improving air quality.

#### 3) Information and advice to the public:

**1. Air Alert:** a. the target will be to increase the take up of the service to 850 local residents by March 2017(a 10% increase). b. The service will continue to be sold to other Local Authorities. c. Discussions will be held with Air Text to identify the cost, benefits and practical issues with developing a combined service. **2. Cold Alert:** Subject to continued funding from Public Health, the service will aim to target an additional 75 local residents across Sussex during the winter of 2016-17 (an increase of 30%). **3. Communications plan:** A simple plan will be developed for 2016-17 to ensure that all partners can influence and have visibility of communications by Sussex Air on behalf of the partners. This will be updated & reviewed at Sussex Air meetings.

**4) Co-ordinated work:**

1. Public Health: Sussex-air will continue to engage with public health authorities to inform health professionals and to develop a joint approach to addressing the PHOF objectives.
2. AQMAs: assess progress in delivering the AQAPs and how partners can assist each other in overcoming barriers to implementation.
3. EV South East: continue to deliver the eV South East Network project (3 year support 2015-18).
4. Sussex Air guidance: its use will be tracked.
5. Bids: appropriate opportunities for joint bidding will be identified
6. Consultations: partners will discuss responses to relevant consultations and agree whether to submit joint or individual responses.
7. Regional & national fora: the chair of Sussex Air will represent the group at relevant fora and provide feedback to partners, to enable the group to maintain its profile and ensure partners remain up-to-date with current key issues on air quality.

**Chichester District Council resources**

£4,500 and 1 week of officer time/year.

**Other resources**

None identified.

**Reporting Lines**

The group reports verbally and by written submission to the Chief Environmental Health Officer's Group. A designated Chief Officer attends every Sussex-air meeting.

**CDC priority link**

Simon Ballard, Senior Environmental Protection Officer.

**Looking back, what were the Headline achievements in 2015/16 for your partnership**

The main activities that were carried out during 2015-16 to meet the aims of the partnership included:

- 1) **Evidence base:** continued to manage the 4 year contract with ERG, which ends on 31/5/18. The contract operated well, with the only change being the removal of 2 sites during the year (the mobile lab and the Rye ozone station).
- 2) **Technical support to partners:** the provision of ad-hoc support and advice continued during the first half of 2015-16, after which there was an agreed prioritisation plan of support from 1 January 2016, delivered by BHCC.
- 3) **Information and advice to the public:** 1. The Air Alert app. was launched, to increase the means by which residents can access Air Alert and at no additional cost to Sussex Air.
- 4) **EV South East:** funded by DfT and led by Sussex Air, a total of 17 rapid charge sites were installed by 30 September 2015. These sites will now generate income for the site owners, Charge your Car and Sussex Air. See Appendix B for a table of rapid charge sites and a map of their locations.
- 5) **Co-ordination of work on air quality:** 1) Partnership structure: this was altered during 2015-16 because:
  - the project officer, Nigel Jenkins, left Sussex Air in August 2015 after 10 years in post;
  - Lewes DC, which hosted Sussex Air since its inception, was no longer able to continue to host;As such: 1. Sussex Air was moved from LDC to ESCC from October 2015; 2. The partners agreed, after an unsuccessful recruitment process, to secure a more flexible approach to staffing by: a. engaging a part time consultant to co-ordinate the partnership, carry out marketing of Air Alert, Cold Alert and the EV Network, and carry out the non-technical aspects of the project officer role; b. entering into an SLA with BHCC to buy in technical expertise, as required. 2) Bids: the partnership successfully bid to DfT's Clean Vehicle Technology Fund for £1.2m to retrofit part of the Brighton & Hove Bus Company fleet. However, B&H Bus Co subsequently decided that it couldn't justify the level of match funding required to proceed. 3) Sussex Air Quality and Emissions Mitigation Guidance: the guidance was reviewed.

## Risk Assessment

Risk	Impact	Risk assessment 1 = Low; 3 = High Impact x Likely = Result			Proposed Countermeasure(s)
		Impact	Likely	Result	
Budget: reduction in future income	Unable to deliver part of the business plan	3	2	6	1) Seek firm commitment from partners to subs, as a minimum to the end of the current contract with ERG. 2) avoid financial commitments beyond current available resources.
Policy & legislation: change to LAQM, either: 1) increasing the burden on LAs or 2) ending LA responsibility for local air quality	1) Increased pressure on Sussex Air. 2) Loss of rationale for Sussex Air.	3	1	3	1) Use current surplus to address pressures. 2) Close Sussex Air.
Staff: loss of key staff with knowledge of Sussex Air processes & projects	Unable to deliver part of the business plan & meet partner needs	3	2	6	1) Document all processes & projects for ease of handover. 2) Procure staff capacity so that there is flexibility, and test the wider market.

## 7. SAFER WEST SUSSEX PARTNERSHIP

### Partnership Description

The Safer West Sussex Partnership (SWSP) is a statutory group formed as a result of the Crime and Disorder Act 1998. This Act also led to the creation of Community Safety Partnerships (CSPs) in each district and borough in West Sussex.

SWSP brings together these six CSPs along with other key agencies to provide a coordinated approach to reducing crime and anti-social behavior in West Sussex.

The group is structured to provide accountability and strategic direction. There is an Executive Board, a CSP Chairs group and a Performance Management Group. CSPs are represented at all levels of governance.

Every year SWSP produces a Strategic Intelligence Assessment and County Community Safety Agreement to help inform the strategic direction of the partnership and the high-level priorities for the year ahead.

### Planned Outcomes 2016/2017

Across West Sussex the community safety agenda continues to shift and change with the impact of new legislation and changing organisational structures. There is pressure to deliver against national agendas such as PREVENT and child sexual exploitation (CSE), and this has led to a shift in thinking in relation to threat, risk and harm. Now more than ever there is a requirement to work collaboratively, with less emphasis on community safety being the responsibility of a few key agencies and more on integrated responses across teams within county and district and borough local authorities, including safeguarding, education, health and wellbeing services and housing to identify and change offending behaviour. The drive for increased joined up working between the emergency services is also seen as an opportunity to deliver improved outcomes for residents.

Seven strategic areas of business have been identified for the period 2016-20 as follows:

- **Child Sexual Exploitation**
- **Economic Crime**
- **Prevent**
- **Serious Organised Crime**
- **Rape & Serious Sexual Assault**
- **Preventing Offending**
- **Reducing Repeat Demand**

Underpinning all of the work-streams is an emphasis on strengthening the partnership approach, demonstrating a commitment from the SWSP to continue to develop more effective methods of working together, particularly where there are identified gaps, scope to innovate or widen the contribution that agencies and organisations can make and opportunities to make efficiency savings.

### CDC Officer Hours

18 hours of officer time

### Other resources

Partnership administration is resourced by West Sussex County Council  
Funding is drawn down from the Police & Crime Commissioner

### Reporting Lines

SWSP Executive Board  
Police and Crime Commissioner

### CDC priority link

- Use resources effectively and efficiently

### Headline achievements 2015/16

Steady reduction in budgets, national and local organisational restructures and additional responsibilities imposed through emerging legislation have all had an effect on community safety partnerships over the past few years, and this looks set to continue. A number of emerging national agendas continue to affect the delivery of the crime and criminal justice agenda nevertheless, the partnership remains strongly committed to its core objectives to make West Sussex safe.

The partnership continues to support a wide range of crime prevention initiatives from traditional target hardening through joint action groups, to dedicated support for older people at risk from mass marketing fraud. An example of this includes development of a community crime prevention initiative devised with Surrey & Sussex Police's specialist Cyber Crime team to address economic crime. The partnership has also supported a number of national days such as Holocaust Memorial day, Safer Internet day and CSE Awareness day.

Going forward; the impetus remains on reducing crime and vulnerability; engaging with wider partnerships and working hard to make those people who live, work or visit the county feel safe and confident in West Sussex. This includes continued work to raise awareness of Child Sexual Exploitation, prevent extremism and radicalisation and to reduce repeat demand on all our services.

**Risk Assessment**

Minimum of risk to Chichester District Council as it is a statutory partnership that we have to attend.

<b>8. RURAL West Sussex Partnership</b>
<b>Partnership Description</b>
<p>The Rural Partnership in its present format and membership has been operating since April 2014. It meets 3 times a year and has reporting mechanisms to West Sussex County Council, to Coast to Capital, and to regional and national rural forums and boards reporting to both DEFRA and the Rural Minister. Horsham District Council is the partnership's accountable body.</p> <p>Its key economy panel meets a further 3 times per year (minimum)</p> <p>It has a paid part-time director, initially engaged on a two-year contract from 1st April 2014. His contract has just been renewed for a further year.</p> <p>Its format has developed and repositioned towards a stronger economy focus, putting people at the heart of regeneration and working across traditional boundaries to form the foundations for investment. In particular it is a key partner in designing and contributing to our Local Enterprise Partnership's Strategic Economic Plan, and for assisting the delivery of relevant projects in the RWSP area</p>
<b>Planned Outcomes 2016/2017</b>
<ul style="list-style-type: none"> <li>• Improved alignment with Coast to Capital and with partner's individual economic strategies.</li> <li>• Input into C2C's Strategic Economic Plan for 2017-18</li> <li>• Implementation of new economic action plan: <ul style="list-style-type: none"> <li>• Drive access to superfast (and ideally ultrafast) broadband across rural areas</li> <li>• Input into and joint launch of C2C Rural Statement in July 2016</li> <li>• Targeted support to help businesses embrace and exploit access to superfast broadband</li> <li>• Key infrastructure such as mobile phone signal, power provision (3-phase) are available</li> <li>• Engagement with C2C ESIF programme across ESF, ERDF &amp; specifically EAFRD</li> <li>• Engagement with C2C Local Growth Fund programme, round 3 rural bid developed</li> <li>• Ensure local, county, regional/LEP business support schemes are 'rural proofed'</li> <li>• Engagement with Sussex rural LEADER programme</li> <li>• Rural employment land is protected against residential development pressures</li> <li>• Developing linkages with FE and HE providers on skills, training and employment</li> <li>• Size and breadth of rural economy (beyond core agri-business) is promoted</li> <li>• Growth sectors, concentrations and clusters by the C2C team within RWSP are identified and promoted</li> <li>• Engagement with neighbouring rural areas</li> </ul> </li> </ul>
<b>Chichester District Council resources</b>
£5,000 a year. 2016/17 has been sourced from Pooled Business Rates Fund. Officer time equating to 8 days per annum
<b>Other resources</b>
£5,000 contributions from other Districts, £5,000 Coast to Capital, £10,000 SDNPA and £25,000 West Sussex County Council. Officer time from other partner organisations Part-time director
<b>Reporting Lines</b>
Members of the Stakeholder Funding Group The senior officers that make up the Rural Economy Group Links to Coast to Capital LEP, establishment of specific Rural committee and lead Board member
<b>CDC priority link</b>
<ul style="list-style-type: none"> <li>• Promote economic development</li> <li>• Use resources effectively and efficiently</li> <li>• Protect and maintain our natural and built environments</li> <li>• Collaboration on projects and activity that has a larger than local impact</li> </ul>
<b>Headline achievements 2015/16</b>
<ul style="list-style-type: none"> <li>• Intervention on significant issues with access to superfast broadband in rural areas</li> <li>• Realignment of partnership priorities to that of the Coast to Capital LEP and partner's individual economic strategies</li> <li>• Delivery of C2C's Wood Fuel Project, benefitting District forestry and timber businesses</li> <li>• Input into C2C's Rural Statement</li> </ul>



- Input into C2C's Strategic Economic Plan 2015-16

**Risk Assessment**

- Possible duplication of work of Chichester in Partnership, mitigated by regular liaison
- Risk of missing out on opportunities that benefit the district if we are not involved.

## 9. West Sussex Waste Partnership

### Partnership Description; what is its visions, and overall aims?

The partnership is delivered through two inter-related groups; the Member led Inter Authority Waste Group (IAWG) and the Strategic Waste Officers Group (SWOG). The aims are ensuring compliance with legislation, reduced municipal waste landfilled, improved services and infrastructure facilities, greater waste minimisation, recycling and waste awareness.

### Planned Outcomes for the year ahead 2016/2017

Development of the joint 'Recycling Road map' to improve recycling rates and work towards the EU target of recycling 50% of household waste by 2020.  
Produce detailed report on options for a separate food waste collection, both individually or county-wide, with decisions to proceed be taken by each district and borough.  
Investigate options for the recycling of street sweeping arisings.  
Development of joint policies and methodologies to deal with new legislation concerning working on the highway, including improved traffic management capability.

### Chichester District Council resources

Officer 400 hrs per annum. Members 25 hours per annum

### Other resources

Officer time from other councils

### Reporting Lines

Portfolio member

### CDC priority link

- Use resources effectively and efficiently
- Protect and maintain our natural and built environments.

### Looking back, what were the Headline achievements in 2014/15 for your partnership

Complete review of the Partnership Memorandum of Understanding to provide improved governance of the partnership and a defined work plan.  
Agreement of a new recycling support mechanism to allow equitable distribution of income across the partnership and provide incentives to improve recycling performance.  
Improved statistical data gathering to support future business planning.  
Joint procurement of a clinical waste collection and disposal contract. The collection service has now been contracted out to a specialist contractor.  
Continued support for joint web based waste education initiative (WasteBuster) with greater engagement from schools across the county.

### Risk Assessment

For waste disposal facilities and joint contractual issues, minimal risk to Chichester District Council as West Sussex County Council is lead partner and main investor.  
There is a potential risk that a future Amended Waste Regulations TEEP assessment may require separate recycling material collections. When the assessment was carried out during autumn 2014, it suggested that separate collections could cost CDC an additional £700,000 pa  
There is a potential risk that the EU may apply fines to any council not achieving the 50% recycling target by 2020.

## 10. COASTAL WEST SUSSEX

### Partnership Description

Coastal West Sussex is a public/private sector partnership that have joined together to champion the sustainable development of the coastal communities. Putting people and business at the heart of regeneration and working across traditional boundaries the partnership is forming the foundations for investment and growth. In particular it is a key partner in designing and contributing to our Local Enterprise Partnership's Strategic Economic Plan, managing the CWS and Greater Brighton Strategic Planning Board and for initiating and assisting the delivery of collaborative projects in the CWS area

### Planned Outcomes 2016/2017

The Board will use its collaborative strength to influence, lobby and coordinate partners to:

- Assist key projects to secure LGF3 funding
- Understand and strengthen business supply chains and networks
- Seek opportunities to match skills to business needs
- Promote the CWS area, and work with Coast to Capital to:
  1. Secure investment to develop commercial property and support the regeneration of town centres
  2. Improve transport and communications infrastructure
- Improve Coastal West Sussex's attractiveness to investors
- Development of the Visitor Economy
- Deliver a Coastal STEMfest in 2017

### Chichester District Council resources

£10,000 a year.

8 days of senior officer time

### Other resources

£60,000 in total from the other coastal authorities and WSCC

Officer time from other partner organisations

Part-time director ad hoc administrative support when it can be found

### Reporting Lines

The CE's and senior officers that make up the CWS Management Group

Indirect link to the Coast to Capital LEP

### CDC priority link

- Promote economic development
- Use resources effectively and efficiently
- Strategic Planning Board
- Collaboration on projects and activity that has a larger than local impact

### Headline achievements 2015/16

- Support development of projects in preparation for bids for LGF3 funding
- Through the Strategic Planning Board refreshed the 'Local Strategic Statement' to assist in fulfilling local authorities Duty to Cooperate.
- Working with Coast to Capital to secure Local Growth Fund 3 funding into the CWS area
- Continued development of the Strategic Planning Board which is now supported by 10 Local Planning Authorities including Chichester
- Recognised by the Department for Communities and Local Government as a Coastal Community Team, to help bring jobs, growth and prosperity into the local area
- New private sector chairman appointed and restructure of the governance arrangements to bring in more business people
- Continued to focus and champion the delivery of enterprise activities in education
- Delivery of the Coastal STEMfest 2016
- Secured Pooled Business Rates funding for the Visitor Economy project. Commissioned TSE Research to undertake qualitative and quantitative visitor, non-visitor and business research across the CWS area

<b>Risk Assessment</b>
Minimum of risk to Chichester District Council as we are not lead partner. Risk of missing out on opportunities that benefit the district if we are not involved.